



Vitarete Academy

Bright Futures Worksheet

If you believe your child may apply for the Bright Futures Scholarship, you MUST complete the attached worksheet.

Prior to completing this Worksheet, please navigate to the Bright Future Scholarship website and verify that your child has completed all the requirements necessary to apply for Florida's Bright Futures Scholarship Program.

<http://www.floridastudentfinancialaid.org/ssfad/bf/>

Please follow these instructions to correctly complete Bright Futures (BF) information worksheet. These worksheets must be completed and submitted to our office in order for Vitarete Academy to accurately input your student's transcript into Bright Future's Scholarship database.

1. **Navigate to the Online Version of the Comprehensive Course Table (CCT)**
https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx
2. Select the High School Graduation Year your student will graduate in.
3. Type in all or part of the Course Name and click on the "By Course Name" tab.
4. **Verify the Course Title, Eligibility Years, Subject Area, and if the course can be used to meet the "Academic Core requirements"**
(***See below link for explanation of FB's Table abbreviations ***)
<https://www.osfaffelp.org/bfiehs/fnbpcb51.aspx?curyr4=2008#subjarea>
5. Type in the correct Course Code on the Bright Futures Course Code Worksheet. You should use one sheet per each year of high school.
***If you are unsure of which code to use, please visit to the CPALMS Course Description & Directory website for more detailed course information.
<http://www.cpalms.org/Public/search/Search>
6. Type in the correct Title and Credit amount on the Bright Futures Course Code Worksheet.
7. Type in the Grade and notate with a Yes or No if the class was an Honors course.
8. Submit completed Bright Futures Worksheet no later than the end of the first semester of your senior year.
9. If you haven't already done so, please verify your student's Volunteer Hours for each grade level and that the required documentation for those hours have been properly submitted under that grade year.



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STUDENT LAST NAME	STUDENT FIRST NAME & MIDDLE INITIAL	SOCIAL SECURITY NUMBER
STUDENT STREET ADDRESS	CITY AND STATE	ZIP CODE
PARENT LAST NAME	PARENT FIRST NAME	TELEPHONE

*****Please list student information exactly as it is listed on your Florida Financial Aid Application otherwise the data will not match the Bright Futures Transcript**

Grade Level: _____ **School Year:** 20 /20

Course Title	Course Code	Subject Area	Grade	Credit	Honors (Y/N)

****** If you do not have a Florida DOE Course Code Number, then the course will not be considered towards Bright Futures eligibility requirements for the scholarship. BOTH the Course Name and the Course Code must match the name of the same course on your Transcript in order to be considered by Bright Futures ******