



Vitarete Academy Grade Report Form

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www.vitareteacademy.com

To be completed twice annually. Complete once at the mid-year point and once at the end of your school year.
(Do not complete if you have already completed via the online submission form).

STUDENT NAME (First, Middle, Last)	SCHOOL YEAR /	GRADE LEVEL	MID YEAR <input type="checkbox"/>	YEAR END <input type="checkbox"/>
PARENT NAME (First, Last)	TELEPHONE			

Please complete each section of this form as applicable.

*A Course must be designated as a high school based curriculum or program in order to receive high school credit. Please notate an (H) next to the course name to signify an HONORS course.

SUBJECT/COURSE NAME Ex: Algebra I (H)	MID YEAR GRADE Ex: B	YEAR END GRADE Ex: C	FINAL GRADE Ex: B	PERCENT GRADE Ex: 84	HIGH SCHOOL CREDIT Ex: 1	CURRICULUM USED (Full Name of Provider) Ex: Saxon HS Algebra I (H) *Use additional paper if necessary

Community Service Hours _____ Mid-Year _____ YEAR END _____ Year Total

*Please submit copy of signed form on Organizational letterhead with printed contact information.

Mid-Year:

1. Submit a copy of this form (or via online submission form)
2. Submit documentation of Community Service Hours, if applicable.
3. Submit copy of FLVS/Dual Enrollment transcripts, if applicable.

Year End:

1. Submit copy of this form (or via online submission form)
2. Submit documentation of Community Service Hours, if applicable.
3. Submit copy of FLVS/Dual Enrollment transcripts, if applicable.
4. Submit attendance form (or via online submission form)
5. Submit 2 work sample (for High School Credit) for each core subject: Math, Science, Social Studies, English

Grading Scale Conversion

Letter Grade	Percent Grade	4.0 Scale	5.0 Scale (Honors)
A+	97-100	4.0	5.0
A	93-96	4.0	4.67
A-	90-92	3.7	4.33
B+	87-89	3.3	4.00
B	83-86	3.0	3.67
B-	80-82	2.7	3.33
C+	77-79	2.3	3.00
C	73-76	2.0	2.67
C-	70-72	1.7	2.33
D+	67-69	1.3	2.00
D	65-66	1.0	1.67
F	Below 65	0.0	0.0